
DOCUMENTS (SPECIAL DUTY) ORDINANCE 1962

This is a consolidated version of this legislation i.e. it incorporates all amendments made since the legislation was enacted as set out in the table below. It has been produced by the SBAA as an aid to transparency and easier access to SBA law. However, it is not the official version of SBA legislation and, although every effort has been made to check the document, its accuracy cannot be guaranteed. The official version of legislation is published in the SBA Gazette.

Legislation incorporated in this Consolidation	Ordinance	Date in Force
Documents (Special Duty) Ordinance 1962	7/1962	13/04/1962
Documents (Special Duty) (Amendment) Ordinance 2009	22/2009	02/11/2009
Building Standards (Adoption) Ordinance 2022	11/2022	16/05/2022

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SCHEDULE
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DOCUMENTS (SPECIAL DUTY) ORDINANCE 1962

An Ordinance To Impose Special Duty in Respect of Certain Documents

Be it enacted by the Administrator of the Sovereign Base Areas of Akrotiri and Dhekelia as follows:-

Short Title

1. This Ordinance may be cited as the Documents (Special Duty) Ordinance, 1962.

Interpretation

2.

“appropriate authority” means the authority established by, or appointed under, or mentioned in, any Ordinance or public instrument enumerated in column 2 of the Schedule hereto, having power to deal with any document described in column 3 of the Schedule hereto.

“Treaty” means the Treaty concerning the establishment of the Republic of Cyprus between the United Kingdom of Great Britain and Northern Ireland, the Kingdom of Greece and the Republic of Turkey of the one part and the Republic of Cyprus of the other part.

Special duty to be charged and paid

3.—(1) Whenever any document described in column 3 of the Schedule hereto is delivered to, issued by or sent to or left with the appropriate authority, under the provisions of any Ordinance or public instrument enumerated in column 2 of the Schedule to this Ordinance, there shall be paid to the appropriate authority, in respect of every such document, a special duty at the rate of appearing in column 4 of the said Schedule and set opposite to the description of such document.

(2) The special duty imposed by this Ordinance in respect of any document described in column 3 of the Schedule to this Ordinance shall be in addition to any other fee, charge or duty payable in respect of any such document under the provisions of any other Ordinance or public instrument in force for the time being.

(3) The Administrator may, by notice published in the Gazette, add to, delete from or amend the Schedule.

No duty payable by person or body of persons exempted by the Treaty

4. No duty shall be payable under this Ordinance in respect of any document described in the Schedule to this Ordinance by any person or body of persons who is exempt from the payment of such duty under any provisions of the Treaty, or who would be so exempt if such document were delivered to, or issued by or sent to or left with an authority in the Republic.

Repeal of CAP.318 (Laws of Cyprus)

5. The Documents (Special Duty) Ordinance, is hereby repealed.

SCHEDULE (a)

(Section 3)

Column 1	Column 2	Column 3	Column 4
	Ordinance or Public Instrument	Description of Document	Rate of Special Duty €
1.	Antiquities Ordinance 1975 (Ordinance 12/75)	(a) Licence to export antiquities: (i) For objects of a value not exceeding €17 (ii) For objects of a value exceeding €17 (b) Licence to deal in antiquities	0.42 5% of the value of the object 10.20
2.	Patent Ordinance (Cap 266) Patents Rules 1958 (Col Sub Leg 672/58 Vol. 2, p690)	Application, request, declaration, appeal, notification, notice, certificate of registration and any other document required to be delivered, or to be sent to, issued by, or left with, the Registrar of Patents in respect of a patent.	0.42
3.	Sale of Intoxicating Liquors Ordinance (Cap 144)	(a) Licence to sell intoxicating liquors (b) Special licence to sell intoxicating liquors by retail (c) Special permit extending time during which premises selling intoxicating liquors by retail may remain open	1 1 1
4.	Streets and Buildings Regulation (Consolidation) Ordinance 1984 (Ordinance 7/84) Streets and Buildings (Consolidation) Regulations 1984	(a) Building Permit (b) Permit to divide or sub-divide land or existing building	0.42 0.17

(a) Schedule repealed and replaced by Ordinance 22/2009 – came into force on 02 November 2009

~~(Public Instrument
29/84)~~

*Building Standards
(Adoption) Ordinance
2022, to the extent
that it applies the
Streets and Buildings
Law of the Republic
(Cap.96) (a)*

5.	Excise Duties Law 2004 of the Republic (91(I)/2004) as given effect in the Areas by the Excise Ordinance 2006 (Ordinance 3/06)	(a) Dealer's licence to purchase tobacco grown in the Island of Cyprus for the purpose of trade.	1
		(b) Licence to sell, offer or expose for sale manufactured tobacco or tumbeki	1
		(c) Hawkers' licence to sell manufactured tobacco other than tumbeki in the open air only	1
6.	Wells Ordinance (Cap 351)	Permit to sink or construct a well	0.85

SCHEDULE

(Section 3)

Repeals and Revocations

The Documents (Special Duty) (Amendment) Ordinance 1964**(b)** and the Documents (Special Duty)(Amendment) Ordinance 1969**(c)** are repealed and the Notice by the Administrator under section 3(3) 1972**(d)** is revoked.

(a) Amended by Ordinance 11/2022 – came into force on 16 May 2022
(b) Ordinance 3/1964
(c) Ordinance 11/1969
(d) Public Instrument 30/1972