



**SUPPLEMENT No. 3**  
**TO**  
**THE SOVEREIGN BASE AREAS GAZETTE**

**No. 219 of 25th OCTOBER, 1967.**

**SUBSIDIARY LEGISLATION**

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**C O N T E N T S**

*The following SUBSIDIARY LEGISLATION is published in this Supplement which forms part of this Gazette:-*

	Not.
The Police Ordinance—	85
The Police (Discipline) Regulations made under Section 9 .. .. .	85

No. 85

THE POLICE ORDINANCE, 1967  
(Ordinance No. 9 of 1967).

REGULATIONS MADE UNDER SECTION 9.

In exercise of the powers vested in me by Section 9 of the Police Ordinance, 1967, I, the Chief Police Officer, with the approval of the Administrator, do hereby make the following Regulations:—

Short title and application.

1.—(1) These Regulations may be cited as the Police (Discipline) Regulations, 1967, and shall come into force on the 1st day of December, 1967.

(2) These Regulations shall apply to all members of the Force other than Gazetted Officers.

Interpretation.

2.—(1) In these Regulations, unless the context otherwise requires:—

“Area” means the Akrotiri Sovereign Base Area, or the Dhekelia Sovereign Base Area;

“beat” means any area to which a member of the Force is assigned for duty either generally or for a particular period of time;

“Chief Officer” means the Chief Officer, Sovereign Base Areas;

“document” means any official book, document or record;

“Investigating Officer” means the officer appointed as such under regulation 8 of these Regulations;

“hearing” includes a review or rehearing by the Chief Police Officer or any other officer;

“pay” means the basic pay or salary;

“Presiding Officer” means the Deputy Chief Police Officer acting as Presiding Officer or the officer appointed as Presiding Officer under regulation 13 of these Regulations.

(2) Subject to paragraph (1) of this regulation and unless the context otherwise requires, words or expressions contained in these Regulations and in the forms hereby prescribed shall have the meanings respectively assigned to them in the Police Ordinance, 1967, or in any Ordinance amending or substituted for the same.

Ordinance No. 9 of 1967.

Obedience to Orders.

3. Officers shall be responsible for the strict compliance with and observance of all orders and directions issued from time to time by the Chief Police Officer and shall not issue any orders at variance with any such orders or directions.

4. A member of the Force who considers that he has a grievance or just cause for complaint may apply for an interview with his Inspector or, through his Inspector, with a Deputy Chief Police Officer who shall enquire into the grievance or complaint, and, if he finds it justified, shall take such steps as may be necessary to remedy it. A complainant aggrieved by the decision of an Inspector or a Deputy Chief Police Officer shall be permitted to make representation to the Chief Police Officer. Complaints.
5. All petitions, applications or communications of any nature from members of the Force to the Chief Police Officer shall be forwarded through the appropriate Inspector and thence through the Deputy Chief Police Officer in charge of the Area. Communications, applications, etc.
6. A police officer shall, before instituting any civil proceedings in any Court of any country, inform the Chief Police Officer in writing of his intention to do so. Civil proceedings.
7. A member of the Force commits an offence against discipline (hereinafter in these Regulations referred to as "an offence") if he commits one or more of the offences set out in the Police Ordinance, 1967, or any Ordinance amending or substituted for the same, or in the First Schedule hereto (hereinafter in these Regulations referred to as "the Discipline Code"). Disciplinary offences.  
First Schedule.
8. Where a report or allegation is received from which it appears that a member of the Force may have committed an offence, the matter shall be investigated by an Investigating Officer who shall be appointed by a Deputy Chief Police Officer and who shall be of a rank not junior to the member of the Force alleged to have committed the offence. Investigation of charges.
9. The Investigating Officer shall, as soon as possible, inform the member of the Force in writing of the report or allegation and give him a written notice in the form set out in the Second Schedule hereto, informing him that he is not obliged to say anything concerning the matter, but that he may, if he so desires, make a written statement to the Investigating Officer concerning the matter, and that any such statement may be given in evidence. Personal explanation.  
Second Schedule.
- 10.—(1) A Deputy Chief Police Officer, hereinafter referred to in these Regulations (other than regulation 25) as "the Deputy Chief Police Officer", after considering only written statements of witnesses and exhibits produced to him by the Investigating Officer and any statement made under regulation 9 of these Regulations and no other oral or written information or material, shall decide whether the member of the Force shall be charged with an offence, and, if he decides that the member shall be so charged, he shall, as soon as possible, cause to be entered on a discipline form the offence with which the member is charged and such particulars as will leave the member in no doubt as to the precise nature of the alleged offence. Discipline form.
- (2) A discipline form shall be in the form set out in the Third Schedule hereto. Third Schedule.

Documents to be supplied to the accused.

**11.** Where a member of the Force is charged with an offence he shall, as soon as possible, if he so requests the Deputy Chief Police Officer, be supplied with:—

- (a) a copy of any written statement he may have made under regulation 9 of these Regulations;
- (b) a copy of the discipline form;
- (c) a copy of the report or allegation on which the charge is founded and any reports thereon notwithstanding that they may be confidential;
- (d) a copy of any statement relating to the charge made by any witness to be called in support of the charge together with the witness's name and address;
- (e) a copy of any statement relating to the charge made by any person, other than a witness to be called in support of the charge, to the Investigating Officer or to anybody on his behalf, together with the person's name and address.

Questions in the discipline form to be answered by the accused.

**12.—**(1) The accused shall be invited to state in writing on the discipline form the names and addresses of any witnesses to relevant facts whose attendance at the hearing of the case he wishes the Deputy Chief Police Officer to take steps to secure.

(2) Any such witness who is a member of the Force shall be ordered to attend at the hearing of the case and any other such witness shall be given due notice that his attendance is desired and of the time and place of the hearing.

Procedure at hearing.

**13.—**(1) The accused shall be ordered to appear at the hearing of the case.

(2) The Presiding Officer for the purpose of hearing the case shall be the Deputy Chief Police Officer or any other police officer (other than the Investigating Officer of that particular case), who is senior in rank to the member of the Force accused, appointed by the Deputy Chief Police Officer.

(3) The case against the accused shall be presented by a police officer appointed by the Presiding Officer:

Provided that the police officer so appointed shall not be junior in rank to the member of the Force accused.

(4) The case for the defence of the accused may be conducted either by the accused himself or by a person, including a member of the Force, selected by himself or on his behalf, and such person when appointed shall have the right to plead, examine witnesses and make statements or submissions on behalf of the accused.

(3) The Presiding Officer shall cause a record of the proceedings at the hearing of the case to be taken.

Presence of  
accused at  
hearing.

**15.**—(1) The accused shall have the right to be present during the whole of the hearing so long as he conducts himself properly. If he conducts himself improperly the Presiding Officer may direct him to be removed and proceed with the hearing in his absence, making such provision as it may appear sufficient for his being informed of what passes at the hearing and for making his defence.

(2) If the accused does not attend the hearing of the case, the hearing may be proceeded with and concluded in his absence:

Provided that—

- (i) if the accused is detained in pursuance of a court sentence in a prison or other institution, and desires to make representations at the hearing, no decision shall be made until the accused has been enabled to make such representations;
- (ii) if good reason is given to the Presiding Officer by, or on behalf of, the accused why the accused is unable to attend the hearing, other than that the accused is detained as aforesaid, the hearing shall be postponed or adjourned, as the case may be.

(3) Where, owing to the absence of the accused, it is not possible to comply with the procedures required by regulations 9, 11 and 12 of these Regulations and paragraph (1) of this regulation, those procedures shall be dispensed with.

Admissibility  
of personal  
explanation  
at hearing.

**16.** A statement made by a member of the Force under regulation 9 of these Regulations, and any written account or copy of any such statement, shall be admissible at the hearing.

Punishment.

**17.**—(1) The Presiding Officer shall have power to impose one of the following punishments on any member of the Force found guilty of an offence against the Discipline Code:—

- (a) In the case of an Inspector—
  - (i) dismissal;
  - (ii) requirement to resign;
  - (iii) reduction in rank;
  - (iv) a fine not exceeding ten days' pay;
  - (v) severe reprimand;
  - (vi) reprimand;
  - (vii) admonition;

(5) If the accused is represented, the accused, as well as his representative, may cross-examine the witnesses called in support of the case against him.

(6) The Presiding Officer shall explain to the accused the charge against him and, if the accused does not admit the charge, the hearing shall proceed as though he denied the charge.

(7) Before the case against the accused is presented, the accused may submit that the facts alleged in any charge are not such as to constitute the offence with which he is charged and the Presiding Officer, if he upholds the submission, shall dismiss the charge or charges to which the submission relates.

(8) When the witnesses in support of the charge are heard the Presiding Officer shall inform the accused that he may make any statement he pleases as to the charge against him and call witnesses in his defence, or that he may give evidence upon oath, but that in the latter case he may be subjected to cross-examination.

(9) The evidence of all witnesses shall be given upon oath.

**14.—(1)** The Presiding Officer shall have the following powers—

Powers of  
Presiding  
Officer.

- (a) to call witnesses;
- (b) to administer oaths;
- (c) to appoint an interpreter;
- (d) to require the production of all documents relevant to the investigation;
- (e) to adjourn any hearing from time to time;
- (f) to award any person, other than a police officer, who has attended as a witness at any such hearing, such sum or sums as in the opinion of the Presiding Officer may have been reasonably incurred by such person by reason of such attendance;
- (g) to order the payment of compensation by the accused, or to recommend such payment by the Chief Officer, of any amount not exceeding twenty-five pounds to any complainant.

(2) Any person summoned as a witness under sub-paragraph (a) of paragraph (1) of this regulation who fails to attend at the time and place mentioned in the summons or on adjournment or refuses to answer any question that is lawfully put to him, shall be guilty of an offence and shall be liable on conviction to a fine not exceeding ten pounds:

Provided that no such witness shall be obliged to give any answer which may tend to incriminate him or render him liable to any forfeiture or penalty.

Provided that—

- (i) where a punishment of dismissal, requirement to resign or reduction in rank has been imposed, the decision and punishment shall be subject to review by the Chief Police Officer and the Administrator;
  - (ii) where any other punishment is awarded, the decision and punishment shall be subject to review by the Chief Police Officer.
- (b) In the case of a Sergeant or Constable—
- (i) dismissal;
  - (ii) requirement to resign;
  - (iii) reduction in rank;
  - (iv) a fine not exceeding ten days' pay;
  - (v) severe reprimand;
  - (vi) reprimand;
  - (vii) admonition with or without extra duties and parades:

Provided that in any case where any of the above are punishments awarded, the decision and punishment shall be subject to review by the Chief Police Officer.

(2) Any police officer who has been found guilty of an offence against paragraph 10 of the Discipline Code shall forfeit all right to pay and allowances in respect of the period of absence in addition to any fine or other punishment which may be awarded.

Forfeiture  
of pay.

(3) As soon as possible after the hearing the decision of the Presiding Officer shall be recorded on the discipline form and notified to the accused.

Recording of  
decision.

**18.—**(1) A Sergeant or Constable aggrieved by any decision made or punishment imposed on him or by both, may, within seven days from the date on which the decision of the Presiding Officer is communicated to him, appeal to the Chief Police Officer whose decision shall be final.

Appeal.

(2) A Sergeant or Constable aggrieved by any decision made or punishment imposed upon him, or by both, by the Chief Police Officer upon review may, if the punishment has been increased, within seven days from the date on which the decision of the Chief Police Officer is communicated to him, appeal to the Administrator whose decision shall be final.

(3) An Inspector aggrieved by any decision or punishment may, within seven days from the date on which the decision arrived at by the Chief Police Officer on review is communicated to him, appeal to the Administrator, whose decision shall be final.

(4) Every appeal under this regulation shall be presented in writing setting out the grounds of appeal which shall be submitted through the Presiding Officer to the Chief Police Officer or through the Presiding Officer and the Chief Police Officer to the Administrator, as the case may be.

Chief Police Officer's powers on review and appeal.

19. The Chief Police Officer, in exercise of his powers of review and appeal provided in regulations 17 and 18 of these Regulations, may—

- (a) set aside the decision and punishment or order a re-hearing of the charge or direct that further evidence be taken by the Presiding Officer in the case or by any other police officer; or
- (b) vary the decision or (with or without altering the decision) remit, mitigate, increase or alter the punishment to any other punishment which might have been imposed for the offence; or
- (c) with or without reduction or increase and, with or without altering the decision, alter the nature of the punishment; or
- (d) where the evidence proves an offence other than that charged, and an amendment can be made without injustice to the defaulter, amend the charge and the decision, and impose such punishment in substitution for the punishment imposed as, in the opinion of the Chief Police Officer, may be appropriate for that other charge; or
- (e) confirm the decision and punishment:

Provided that no punishment shall be increased under the provisions of this regulation unless the accused has been given notice in writing of the intention to increase such punishment and has been given the opportunity either personally or through his representative to make oral representations to the Chief Police Officer as to why such punishment should not be increased.

Confirmation of punishment.

20. No decision or punishment shall be confirmed upon review by the Chief Police Officer or the Administrator as in these Regulations required until the time for appeal has expired or, where there is an appeal, until the appeal has been determined.

Effective date of punishment.

21. The effective date of any punishment shall be the date of its award:

Provided that no person punished shall suffer any deprivation by virtue of a punishment until such punishment shall have been confirmed on review or appeal, as the case may be.

Summary powers of Gazetted Officers.

22.—(1) Notwithstanding anything in these Regulations any Gazetted Officer may, if a member of the Force admits orally or in writing any offence and no punishment has been imposed by a Presiding Officer under the provisions of regulation 17 of these

Regulations, administer an admonition, reprimand or severe reprimand to such member of the Force without any other formality.

(2) The administration of a severe reprimand, reprimand or admonition under the provisions of this regulation shall be a bar to any proceedings or continued proceedings under the provisions of regulations 8 to 17 inclusive of these Regulations.

(3) A member of the Force who is reprimanded or admonished by a Gazetted Officer other than the Chief Police Officer, under the provisions of this regulation, may within seven days appeal to the Chief Police Officer who may:—

- (a) set aside such reprimand or admonition; or
- (b) reduce a severe reprimand or reprimand to a reprimand or admonition.

(4) Any decision of the Chief Police Officer under the provisions of this regulation shall be final.

(5) Unless the Chief Police Officer otherwise orders, either at the time of administration or subsequently, a severe reprimand or reprimand administered under this regulation shall be recorded in accordance with the Police (General) Regulations, 1967.

23. The Chief Police Officer may, and in accordance with the provisions of paragraph (4) of regulation 26 of these Regulations shall, interdict from duty at any time any member of the Force pending an enquiry into an offence. Notice of any such interdiction shall be given in writing as soon as possible to the member concerned but such member shall not, by reason of interdiction, cease to be a member of the Force:

Interdiction.

Provided that:—

- (a) the powers, privileges and benefits vested in him as a member of the Force shall be in abeyance during his interdiction but he shall continue to be subject to the same responsibilities, discipline and penalties and the same authority as if he had not been interdicted;
- (b) any such member so interdicted from duty shall not, in respect of the period of interdiction from duty, be entitled to pay or to any allowance except a rent allowance but may be allowed to receive an allowance (hereinafter referred to as "interdiction allowance") of not less than half or more than two-thirds of his pay as the Chief Police Officer may direct;
- (c) the interdiction of an Inspector shall require the confirmation of the Administrator;

- (d) where such member is detained in pursuance of the sentence of a court in a prison or other institution or is detained in pursuance of any emergency regulation, or is in custody (whether in prison or elsewhere) between conviction by a court and sentence, no interdiction allowance shall be payable in respect of any such period in detention or custody;
- (e) where such member has absented himself from duty and whose whereabouts are unknown to the Chief Police Officer no interdiction allowance shall be payable in respect of the period during which his whereabouts are unknown to the Chief Police Officer unless the Chief Police Officer so directs;
- (f) any such member who, having been interdicted from duty, returns to duty shall receive, as from the date of his interdiction, the pay and allowances to which he would have been entitled by virtue of the Police (General) Regulations, 1967, or any Regulations amending or substituted for the same made under the Police Ordinance, 1967, and then in force, but for his interdiction from duty, if—
  - (i) it has been decided that he shall not be charged with an offence against discipline; or
  - (ii) all charges against him have been dismissed; or
  - (iii) he has been punished by a fine not exceeding ten days' pay, severe reprimand, reprimand or admonition, unless the Chief Police Officer directs that he shall not receive the said pay and allowances;
- (g) from the said pay and allowances there shall be deducted any amount paid to him under this regulation.

Discipline  
book.

**24.** There shall be kept in the office of the Chief Police Officer at Force Headquarters a discipline book in which shall be entered every charge made against a member of the Force, together with the decision of the Presiding Officer thereon and a record of the decision in any further review or appeal in connection therewith.

Complaints  
book.

**25.** There shall be kept in the office of the Chief Police Officer at Force Headquarters and in the office of the Deputy Chief Police Officer at Dhekelia a complaints book in which shall be entered every report or allegation from which it appears that a member of the Force in the respective Area may have committed an offence, together with an account of the action taken in connection therewith.

**26.—(1)** The Chief Police Officer may authorise the arrest of any member of the Force who is suspected of having committed an offence:

Arrest.

Provided that the arrest of an Inspector shall be reported immediately to the Administrator.

(2) Any member of the Force arrested in respect of an alleged offence under the Police Ordinance, 1967, or any Regulations made thereunder shall be detained only for so long as is necessary to complete the enquiry and in any case not longer than twenty-four hours after which time the person detained should be released or brought before a Judge to be dealt with as if he had been arrested and detained in custody under the provisions of the Criminal Procedure Code:

Cap. 155 (Laws of Cyprus), Ordinances 4 of 1960, 19 of 1963, 1 of 1966.

Provided that, subject to the authority in writing of the Chief Police Officer, the period of detention may be extended only for so long as is absolutely necessary to enable the person detained to be brought before a Judge, if it is not practicable to bring such person before a Judge within twenty-four hours.

(3) Upon arrest a member of the Force shall surrender such items of clothing and equipment issued to him as the Chief Police Officer shall direct.

(4) Whilst on bail or during the period of the enquiry a member of the Force so released from arrest shall be interdicted from duty.

**27.** The Police (Discipline) Regulations, 1958, are hereby revoked without prejudice to anything done or left undone thereunder.

Revocation P.I. 280/58.

**FIRST SCHEDULE**

(Regulation 7).

**DISCIPLINE CODE.**

1. **Discreditable conduct**, that is to say, if a member of the Force acts in a disorderly manner or in any manner prejudicial to discipline or reasonably likely to bring discredit on the reputation of the Force.
2. **Insubordination or oppressive conduct**, that is to say, if a member of the Force—
  - (a) is insubordinate by word, act or demeanour, or
  - (b) is guilty of oppressive or tyrannical conduct towards an inferior in rank, or
  - (c) uses obscene, abusive or insulting language to any other member of the Force, or
  - (d) wilfully or negligently makes any false complaint or statement against any member of the Force, or
  - (e) assaults any other member of the Force, or
  - (f) improperly withholds or overholds any report or allegation against any member of the Force.
3. **Disobedience to orders**, that is to say, if a member of the Force disobeys or without good and sufficient cause omits or neglects to carry out any lawful order, written or otherwise, or contravenes any provision of the Police Ordinance, 1967, or any Ordinance amending or substituted for the same, or any Regulations made thereunder and in force for the time being.
4. **Neglect of duty**, that is to say, if a member of the Force—
  - (a) neglects, or without good and sufficient cause omits, promptly and diligently to attend to or carry out anything which is his duty as a police officer, or
  - (b) idles or gossips while on duty, on parade or while attending an official lecture or course of instruction, or
  - (c) fails to work his beat in accordance with orders, or leaves his beat, point, or other place of duty to which he has been ordered, without due permission or sufficient cause, or
  - (d) by carelessness or neglect permits a prisoner to escape, or
  - (e) fails, when knowing where any offender is to be found, to report the same, or to make due exertions for making him amenable to justice, or

- (f) fails to report any matter which it is his duty to report, or
- (g) fails to report anything which he knows concerning a criminal charge, or fails to disclose any evidence which he, or any person within his knowledge, can give for or against any prisoner or defendant to a criminal charge, or
- (h) omits to make any necessary entry in any police document, or
- (i) neglects, or without good and sufficient cause omits, to carry out any instructions of a medically qualified person approved by the Chief Police Officer, or whose certificate of sickness has been accepted by the Chief Police Officer, or while absent from duty on account of sickness is guilty of any act or conduct calculated to retard his return to duty.

**5. Falsehood or prevarication**, that is to say, if a member of the Force—

- (a) knowingly makes or signs any false statement in any official document, or
- (b) wilfully or negligently makes any false, misleading or inaccurate statement, or
- (c) without good and sufficient cause destroys or mutilates any official document, or alters or erases any entry therein.

**6. Breach of confidence**, that is to say, if a member of the Force—

- (a) divulges any matter which it is his duty not to divulge, or
- (b) gives notice, directly or indirectly, to any person against whom any warrant or summons has been or is about to be issued, except in the lawful execution of such warrant or service of such summons, or
- (c) without proper authority communicates to the public, press, or to any unauthorised person, any matter connected with the Force, or
- (d) without proper authority shows any person outside the Force any book or written or printed document the property of the Force or Administration, or
- (e) makes any anonymous communication to any Authority or any superior officer, or
- (f) canvasses any member of any Authority, organisation or body whatsoever with regard to any matter concerning the Force except with the permission of the Chief Police Officer, or

- (g) signs or circulates any petition or statement with regard to any matter concerning the Force, except through the proper channel of correspondence to the Chief Police Officer or Administrator or in accordance with the constitution of the Police Association, or
  - (h) calls or attends any unauthorised meeting to discuss any matter concerning the Force, or
  - (i) submits any petition or canvasses any member of the Force in respect of promotion, discipline, transfers or appointments within the Force other than in accordance with the provisions of any Regulations made under the Police Ordinance, 1967, or any Ordinance amending or substituted for the same and the Force Orders in force for the time being.
7. **Corrupt practice**, that is to say, if a member of the Force—
- (a) receives any bribe, or
  - (b) fails to account for or to make a prompt and true return of any money or property received by him in his official capacity, or in his capacity as an officer of any approved Force fund or association, or
  - (c) directly or indirectly solicits or receives any gratuity, present, subscription or testimonial, without the consent of the Chief Police Officer or the Chief Officer, or
  - (d) places himself under pecuniary obligation to any coffee-shop keeper, cabaret or night club proprietor, or any person who holds a licence concerning the granting or renewal of which the police may have to report or give evidence, or
  - (e) improperly uses his character and position as a member of the Force for his private advantage, or
  - (f) in his capacity as a member of the Force, writes, signs or gives, without the sanction of the Chief Police Officer, any testimonial of character or other recommendation with the object of obtaining employment for any person or for supporting an application for the grant of a licence of any kind, or
  - (g) without the sanction of the Chief Police Officer, supports an application for the grant of a licence of any kind.
8. **Unlawful or unnecessary exercise of authority**, that is to say, if a member of the Force—
- (a) without good and sufficient cause makes any unlawful or unnecessary arrest, or
  - (b) uses any unnecessary violence to any prisoner or person with whom he may be brought into contact in the execution of his duty, or

- (c) is uncivil to any member of the public, or
- (d) forces a sentry or safeguard.

**9. Malingering**, that is to say, if a member of the Force—

- (a) feigns or exaggerates any sickness or injury with a view to evading duty, or
- (b) reports sick without cause, or
- (c) conceals any venereal or contagious disease or neglects or fails to report the fact if he is suffering from same, or
- (d) becomes incapacitated for duty by his own misconduct or default.

**10. Absence without leave or being late for duty**, that is to say, if a member of the Force without reasonable excuse is absent without leave from, or is late for, parade, court or any other duty.

**11. Uncleanliness**, that is to say, if a member of the Force while on duty or while off duty in uniform in a public place is improperly dressed or is dirty or untidy in his person, clothing or accoutrements.

**12. Damage to clothing or other articles supplied**, that is to say, if a member of the Force—

- (a) wilfully or by carelessness causes any waste, loss or damage to any article of clothing or accoutrement, or to any book, document or other property of the Force or Administration served out to him or used by him or entrusted to his care, or
- (b) improperly uses, whether on duty or not, without proper authority anything which is the property of the Administration, or
- (c) fails to report any loss or damage however caused to any property of the Force or Administration served out to him or used by him in any circumstances or entrusted to his care.

**13. Drunkenness**, that is to say, if a member of the Force while on or off duty is unfit for duty through drink.

**14. Drinking on duty or soliciting drink**, that is to say, if a member of the Force—

- (a) without the consent of his superior officer, drinks, or receives from any other person any intoxicating liquor while he is on duty, or
- (b) demands, or endeavours to persuade any other person to give him, or to purchase or obtain for him, any intoxicating liquor while he is on duty.

15. **Entering licensed premises**, that is to say, if without permission a member of the Force enters—
    - (a) while on duty any premises used for the manufacture or sale of intoxicants or any other premises where intoxicants are stored or distributed or dispensed or any place of public entertainment when his presence there is not required in the execution of his duty, or
    - (b) any such premises in uniform while off duty, except with the permission of the Chief Police Officer.
  16. **Lending, borrowing or accepting presents**, that is to say, if a member of the Force lends money to, or borrows money or accepts any present from, any member of the Force, or incurs debt without any reasonable prospect of paying the same or having incurred any debt makes no reasonable effort to pay the same.
  17. **Gambles**, that is to say, if any member of the Force gambles or permits or fails to report gambling in any police station or barracks.
  18. **Being an accessory to a disciplinary offence**, that is to say, if a member of the Force connives at or is knowingly an accessory to any offence against discipline.
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**SECOND SCHEDULE**

(Regulation 9.)

**SOVEREIGN BASE AREAS POLICE.**

**NOTICE OF COMPLAINT.**

To:

I hereby give you notice in accordance with regulation 9 of the Police (Discipline) Regulations, 1967, that a report has been received alleging that you

I have been appointed to investigate this report. You are not obliged to say anything concerning this report but you may, if you so desire, make a statement in writing to me. Any statement you may wish to make may be given in evidence.

Date.....  
.....

*Investigating Officer.*

I have received the original of this notice and wish/do not wish to make the following/any statement.

Date..... (Signed).....

\_\_\_\_\_

**THIRD SCHEDULE**

(Regulation 10.)

**SOVEREIGN BASE AREAS POLICE.**

**DISCIPLINE FORM.**

To:

You are charged with having committed the following offences against discipline:

	<b>Offence</b>	<b>Particulars</b>	<b>Witnesses</b>
(1)			
(2)			
(3)			
(4)			

Do you wish to say anything? You are not obliged to say anything unless you wish to do so but whatever you say will be taken down in writing and may be given in evidence.

Do you wish to select any person to assist you or represent you in presenting your defence? If so state particulars:

Do you wish to nominate a police interpreter? If so state name:

Do you wish to be supplied with copies of the statements, reports and allegations made by yourself, witnesses or other persons relating to the offences with which you are charged?

Do you wish the Deputy Chief Police Officer to secure the attendance of any witnesses for you at the hearing of this case? If so, state particulars:

Date ..... *Signature* .....  
(of accused)

Hearing:                      Date:                      Time:                      Place:

Adjourned to:                Date:                      Time:                      Place:

                                    Date:                      Time:                      Place:

Notified to accused on:      Initials:                      Date:



PRESIDING OFFICER'S DECISION.

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My findings in respect of the disciplinary offence(s) set out in the first column below, are set out in the second column below, and having referred to and taken note of the personal record of the accused, I award the (respective) punishment(s), set out in the third column below.

Column 1	Column 2	Column 3
Disciplinary Offence	Finding	Punishment
(1)	Guilty/Not guilty	
(2)	Guilty/Not guilty	
(3)	Guilty/Not guilty	
(4)	Guilty/Not guilty	

Date.....  

*Presiding Officer.*

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CHIEF POLICE OFFICER'S DECISION ON REVIEW  
OR APPEAL.

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I, on reviewing this case/determining this appeal confirm the Presiding Officer's decision/vary the charge, decision or punishment as follows:-

Date.....  

*Chief Police Officer.*

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ADMINISTRATOR'S DECISION ON REVIEW  
OR APPEAL.

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The Administrator directs that the decision and punishment be confirmed or varied as follows:-

Date.....  

*Chief Officer.*

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FOR OFFICE USE ONLY.

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Date By (initials)

1. Copy of discipline form supplied to accused:
  2. Case entered in discipline book:
  3. Case entered in complaints book:
  4. Decision of Chief Police Officer notified to accused:
  5. Decision of Administrator notified to accused:
  6. Recorded in personal records:
  7. Notified to Establishment Officer:
  8. Published in Routine Orders No:
- 

Made with the approval of the Administrator this 21st day  
of October, 1967.

G. MEIKLE,  
Chief Police Officer,  
Sovereign Base Areas.

(SBA/C 132/19)