



SUPPLEMENT No. 3
TO
THE SOVEREIGN BASE AREAS GAZETTE
No. 1186 of 8th November 2000
SUBSIDIARY LEGISLATION

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**THE CENTRES FOR THE PROTECTION AND OCCUPATION
OF CHILDREN ORDINANCE
(Ordinance 4 of 1997)**

REGULATIONS MADE UNDER SECTION 9

In exercise of the powers vested in him by section 9 of the Centres for the Protection and Occupation of Children Ordinance 1997, the Administrator hereby makes the following Regulations:-

PART I – TITLE AND INTERPRETATION

Short title.

1. These Regulations may be cited as the Centres for the Protection and Occupation of Children Regulations 2000.

Interpretation.

2. In these Regulations, unless the context otherwise requires-
“Centre” shall have the same meaning as in section 2 of the Ordinance;

“Manager” means a person, who possesses the qualifications referred to in paragraph (a) of Regulation 6 below and who is responsible for the management and supervision of a Centre;

Ordinance 4/97.

“Ordinance” means the Centres for the Protection and Occupation of Children Ordinance 1997;

“Group Leader” means a person who possesses the qualifications referred to in paragraph (a) of Regulation 7 below and who is responsible for the care, protection, occupation and education of a group of children in a Centre.

PART II – REGISTRATION OF A CENTRE

Application for registration of Centre.
First Schedule.

3. Every application to register a Centre for the purposes of section 3 of the Ordinance, shall be in the form set out in the First Schedule to these Regulations.

Certificate of registration.
Second Schedule.

4. Every certificate of registration issued under subsection (2) of section 4 of the Ordinance, shall be in the form set out in the Second Schedule to these Regulations.

PART III – STAFF

Proportion of staff/children.

5.- (a) Every Centre shall have available sufficient suitable staff, to satisfy the staff ratio of Group Leader to number of children referred to in paragraph (c) below as well as other necessary auxiliary staff to enable the best possible care, protection and education of the children to be provided in the Centre and to maintain an orderly operation of the Centre.

(b) Every Centre shall have a Manager, responsible for its management and supervision.

(c) Subject to paragraph (e) below a staff ratio of one Group Leader for every twenty five children shall be available at all times during the working hours of a Centre.

(d) Children of members of the staff of a Centre who are looked after therein shall be included for the purposes of

the said staff ratio and where in any Centre there are three or more groups of children, each with a Group Leader, the Manager may not be included for the purposes of satisfying the said staff ratio.

- (e) The Chief Officer may, at his discretion, after taking into consideration the special needs of children at a Centre, reduce the number of children for the purpose of the said staff ratio.

6. A Manager of a Centre shall:-

Qualifications of
Manager

- (a) possess a certificate or diploma in higher education in Social Work, Psychology, Education or Physical Education, or, in the case of a Centre caring for children with special needs, other appropriate special qualifications as may be approved by the Chief Officer. Wherever possible every Manager should possess a certificate of attendance of First Aid classes;
- (b) satisfy the Chief Officer that he is a suitable person to be a Manager and that he has the required abilities of communication and approach to manage the Centre effectively and that he can ensure the effective protection, occupation and education of the children:

Provided that the Chief Officer may, in exceptional cases where the Centre operates in an isolated area or where he is satisfied that qualified staff are not available in the area of the Centre, approve a person as Manager who does not satisfy the requirements of paragraph (a) above.

7. A Group Leader at a Centre shall:-

Qualifications of
Group.
Leader.

- (a) be a graduate of a recognised secondary school and, in the case of a Centre caring for children with special needs, possess a certificate or diploma in higher education in subjects which, subject to the approval of the Chief Officer, are relevant to the work of the Centre and to the needs of the children. Wherever possible every Group Leader should possess a certificate of attendance of First Aid classes;
- (b) satisfy the Chief Officer that he is a suitable person to be a Group Leader and that he has the required abilities of communication and approach to provide effective protection, occupation and education of children;
- (c) be over the age of eighteen years.

8. Every member of the staff of a Centre shall present, at the time of appointment a general medical examination certificate and a radiography report, and subsequently at intervals of not exceeding one year shall present a general medical examination certificate testifying that he is free of any disease which may adversely affect the normal operation of the Centre or the health or care of the children therein.

Staff health
certificate.

9. Every Manager shall be present at the Centre which he manages for at least three quarters of the time the Centre is operational and, for the periods when he is absent, he shall appoint a suitable replacement to deputise for him.

Working hours of
Manager.

PART IV – PREMISES AND EQUIPMENT

- Suitability of premises. 10. The suitability of the premises of every Centre, its fire safety and construction, shall be certified annually by the Chief Officer.
- External space. 11. Every Centre shall have an open area, suitably fenced and equipped with suitable games for the recreation of children, the surface area of which shall proportionately be not less than five square metres for every child in the care of the Centre.
- Occupation rooms. 12. Every Centre shall have special rooms for the recreation of children, the surface surface area of which shall proportionately be not less than two square metres for every child in the care of the Centre.
- Sleeping arrangements. 13. Every Centre which operates all day and night or during a large part of a day shall have special rest rooms and facilities for sleep for children, with all the necessary comforts, taking into consideration the number and the special needs of the children in the care of the Centre.
- Hygiene conveniences and proportion to children. 14. (a) Every Centre shall provide clean and suitably equipped lavatories and wash basins in such numbers so that there shall be one such lavatory or wash basin to a maximum of fifteen children in the care of the Centre.
- (b) In the case of a Centre for children with special needs, there shall be provided a spacious and suitably equipped bathroom and the wash basins and lavatories shall be suitably adapted.
- (c) Every Centre shall have a separate lavatory and wash basin for use by members of staff.
- Kitchen. 15. (a) Where food is prepared at the Centre there shall be a suitably equipped kitchen for that purpose.
- (b) Every Centre shall have suitable facilities for the storage and keeping of food which children may bring.
- Places for dining. 16. Every Centre shall have a suitably equipped dining room for use by children.
- Equipment. 17. The furniture and equipment of every Centre shall be adequate and suitable to the age and needs, including special needs, of the children in the care of the Centre.
- Equipment for occupation of children. 18. Every Centre shall provide adequate equipment and facilities for the recreation of children designed to contribute to the physical movement, mental, emotional and social development of children.
- First Aid box. 19. Every Centre shall have a suitably and adequately equipped First Aid box.

PART V – MAINTENANCE AND OPERATION OF CENTRES

- Cleanliness of premises and operation. 20. The premises and equipment of every Centre shall at all times be clean and in a good and safe condition. The execution of any works of maintenance, cleanliness and safety or for any other purpose shall not impede or affect in any way the continuous provision of attention and suitable care of the children while they are at the Centre.
- Occupation of children. 21. The Centre shall operate on the basis of seasonal programmes of group occupation, which shall be posted in a prominent place at the Centre, and on the basis of individual programmes for children with special needs, the latter to be placed in the child's personal file.

22. (a) Every child at the Centre for any part of the day shall be provided with at least one drink of milk or fruit juice or other nutritious beverage. Feeding.
- (b) Every child who remains at the Centre for a full day or is present during and after midday, shall be provided with a lunch which shall be dietetically suitable and adequate.
- (c) Every child who remains at the Centre for a full day shall in addition to lunch be provided with a breakfast and a snack together with a drink of milk or fruit juice or other nutritious beverage.
23. No child with a contagious disease shall be admitted to a Centre. Illness of child.
24. In every Centre there shall be kept and maintained: Registers.
- (a) A register in which there shall be entered –
- (1) The full name and the date of birth of each child.
 - (2) The full names, address and telephone number of the parent or guardian of each child.
 - (3) The date of registration of the child at the Centre.
 - (4) The date of withdrawal of the child from the Centre.
 - (5) Comments on all the above entries.
 - (6) The timetable of the daily working hours of the Centre.
- (b) Personal files on each child, which shall contain –
- (1) Birth certificate of the child or copy thereof.
 - (2) Medical certificate of the child.
 - (3) Details of any problems or difficulties the child presents, and the appropriate manner of handling them.
- (c) Personal files on each member of staff of the Centre, which shall contain –
- (1) The full name and identity card number of the staff member.
 - (2) Certificates of studies of the staff member or copy thereof.
 - (3) Birth certificate of the staff member or copy thereof.
 - (4) Medical certificates of the staff members.

PART VI – MISCELLANEOUS PROVISIONS

25. A person who, at the time of the coming into operation of these Regulations was serving at a Centre as a Manager or Group Leader may continue to serve at such a Centre or any other Centre, notwithstanding that he does not possess the qualifications set out in regulations 6(a) and 7(a) as the case may be. Existing staff in Centres for Protection and Occupation of Children.

26. Any person who contravenes the provisions of these Regulations shall be guilty of an offence and shall be liable on conviction to imprisonment for a term not exceeding six months or to the payment of a fine not exceeding £500 or to both such penalties. Offences.

FIRST SCHEDULE

**THE CENTRES FOR THE PROTECTION AND
OCCUPATION OF CHILDREN REGULATIONS
(Regulation 3)**

APPLICATION FOR REGISTRATION OF A CENTRE

Date

Chief Officer
Headquarters
Sovereign Base Areas Administration
Episkopi
BFPO 53

Honourable Sir,

Please register the following Centre, in accordance with the
Centres for the Protection and Occupation of Children Ordinance:

Name of Centre:

Address of premises:

Telephone Number:

Name of Manager:

Identity Card Number:

With respect,

Applicant's signature:

Name of applicant:

Address:

Telephone No.:

SECOND SCHEDULE

**THE CENTRES FOR THE PROTECTION AND
OCCUPATION OF CHILDREN REGULATIONS**

(Regulation 4)

CERTIFICATE OF REGISTRATION

The Chief Officer of the Sovereign Base Areas of Akrotiri and Dhekelia hereby certifies that the premises situated at Street/Road, No. under the name of in which children are accepted, under section 2 of the Centres for the Protection and Occupation of Children Ordinance, Ordinance 4 of 1997, are hereby registered as a Centre under the condition that they shall operate in accordance with the foregoing Ordinance and the Regulations made thereunder.

Signature

Chief Officer, Sovereign Base Areas

Dated this 26th day of October 2000.

By the Administrator's Command,

D.J. BONNER,

Chief Officer,

Sovereign Base Areas.

(114/4)

No. 52

THE SALE OF INTOXICATING LIQUORS ORDINANCE
 (Cap.144 – Laws of Cyprus – and Ordinances 21 of 1963,
 8 of 1966, 7 of 1985 and 24 of 1999)

ORDER MADE BY THE ADMINISTRATOR UNDER SECTION 8

In exercise of the powers vested in him by section 8 of the Sale of Intoxicating Liquors Ordinance, the Administrator hereby makes the following Order:-

1. This Order may be cited as the Sale of Intoxicating Liquors (Retailing Closing Hours) (Amendment) Order 2000 and shall be read as one with the Sale of Intoxicating Liquors (Retailers Closing Hours) Order 1966 as amended from time to time (hereinafter referred to as “the principal Order”).

P.I. No. 27/66.

2. The principal Order is hereby amended as follows:-

(a) By deleting paragraphs 3 and 4 thereof and substituting therefor the following new paragraph:-

“ 3. All licensed premises in the Areas shall be closed every night –

(a) during the winter period from 1 October to 30 April as follows:-

(i) weekdays and Sundays by 12.30;

(ii) Fridays and Saturdays by 01.00;

(b) during the summer period from 1 May to 30 September as follows:-

(i) weekdays and Sundays by 01.00;

(ii) Fridays and Saturdays by 01.30”;

(b) by renumbering paragraphs 5, 6 and 7 thereof as 4, 5 and 6.

P.I. 13/94.

3. The Sale of Intoxicating Liquors (Retailers Closing Hours) (Amendment) Order 1994 is hereby revoked.

Dated this 26th day of October 2000.

By the Administrator's Command,

D.J. BONNER,

Chief Officer,

Sovereign Base Areas.

(119/30/2)

No. 53

THE POWERS AND DUTIES (OFFICERS OF THE REPUBLIC
OF CYPRUS) (CONSOLIDATION) ORDINANCE 1976
(Ordinance 4 of 1976).

ORDER MADE BY THE ADMINISTRATOR UNDER SECTION 3.

In exercise of the powers conferred upon him by section 3 of the Powers and Duties (Officers of the Republic of Cyprus) (Consolidation) Ordinance 1976 and all other powers enabling him in that behalf, the Administrator hereby makes the following Order:-

1. This Order may be cited as the Powers and Duties (Officers of the Republic of Cyprus) (Consolidation) (Amendment) Order 2000 and shall be read as one with the Powers and Duties (Officers of the Republic of Cyprus) (Consolidation) Order 1976 as amended from time to time (hereinafter referred to as "the principal Order").

2. The Schedule to the principal Order is hereby amended by adding at the end of Part I thereof the following new items:-

P.Is.Nos. 54 and 96/76, 8, 39 and 65/77, 7/78, 21/79, 31, 55, 70, 88 and 91/80, 63/81, 14/82, 37/83, 12 and 22/84, 92 and 101/86, 91/87, 20 and 79/88, 52, 58, 62 and 63/89, 42 and 170/90, 72/91, 61 and 115/92, 49/93, 45/94, 48 and 68/95, 30, 45, 46 and 57/96, 3, 13, 14, 46, 47, 54 and 55/98, 36/99, 68, 69, 70, 71, 72, 73 and 74/99, 77/99, 96/99, 8/2000 and 9/2000, 18/2000, 31/2000, 37/2000 and 38/2000.

Column 1		Column 2
Regulations	Regulations	Persons
The Centres for the Protection and Occupation of Children Regulations 2000.	The whole except Regulation 3	Minister of Labour and Social Insurance Director of the Department of Social Welfare Services

Dated this 26th day of October 2000.

By the Administrator's Command,

D.J. BONNER,

Chief Officer,

Sovereign Base Areas.

(114/4)

(128/10/2)

No. 54

**THE POWERS AND DUTIES (OFFICERS OF THE REPUBLIC
OF CYPRUS) (CONSOLIDATION) ORDINANCE 1976
(Ordinance 4 of 1976).**

ORDER MADE BY THE ADMINISTRATOR UNDER SECTION 3.

In exercise of the powers conferred upon him by section 3 of the Powers and Duties (Officers of the Republic of Cyprus) (Consolidation) Ordinance 1976 and all other powers enabling him in that behalf, the Administrator hereby makes the following Order:-

1. This Order may be cited as the Powers and Duties (Officers of the Republic of Cyprus) (Consolidation) (Amendment) Order 2000 and shall be read as one with the Powers and Duties (Officers of the Republic of Cyprus) (Consolidation) Order 1976 as amended from time to time (hereinafter referred to as "the principal Order").

P.Is.Nos. 54 and 96/76, 8, 39 and 65/77, 7/78, 21/79, 31, 55, 70, 88 and 91/80, 63/81, 14/82, 37/83, 12 and 22/84, 92 and 101/86, 91/87, 20 and 79/88, 52, 58, 62 and 63/89, 42 and 170/90, 72/91, 61 and 115/92, 49/93, 45/94, 48 and 68/95, 30, 45, 46 and 57/96, 3, 13, 14, 46, 47, 54 and 55/98, 36/99, 68, 69, 70, 71, 72, 73 and 74/99, 77/99, 96/99, 8/2000 and 9/2000, 18/2000, 31/2000, 37/2000, 38/2000 and 53/2000.

2. The Schedule to the principal Order is hereby amended by adding at the end of Part I thereof the following new items:-

Ordinance No.	Ordinance	Sections	Persons	
			Officers of the SBA's	Officers of the Republic
15 of 2000	Agricultural Fertilizers Ordinance 2000	6,7,8, and 11	Chief Officer	Director General Ministry of Agriculture, Natural Resources and Environment.

Dated this 1st day of November 2000.

By the Administrator's Command,
G. BARLOW,
Acting Chief Officer,
Sovereign Base Areas.

(195/2/1)
(128/10/2)

No. 55**THE LAND ACQUISITION ORDINANCE**

(Cap.226 - Laws of Cyprus - and Ordinances 12 of 1963, 9 of 1964, 1 of 1986, 4 of 1987, 19 of 1988 and 10 of 1993).

NOTICE UNDER SECTIONS 2,3 AND 5.

Whereas it has been represented to the Administrator that it is desirable to widen and maintain the section of the road between Ormidhia and Akhna Forest within the Sovereign Base Area of Dhekelia;

And whereas it is, in the opinion of the Administrator desirable, for public purposes, to widen and maintain the road as aforesaid.

Now, therefore, in exercise of the powers vested in him by sections 2, 3 and 5 of the Land Acquisition Ordinance, the Administrator does hereby declare the widening and maintaining of the Ormidhia-Akhna Forest road within the Sovereign Base Area of Dhekelia to be an undertaking of public utility and does hereby entrust the acquisition of the land required for the said undertaking to the Chief Officer, Sovereign Base Areas.

Dated this 6th day of November 2000.

By the Administrator's Command,

G. BARLOW,

Acting Chief Officer,

Sovereign Base Areas.

(106/1)

No. 56**THE LAND ACQUISITION ORDINANCE**

(Cap.226 - Laws of Cyprus - and Ordinances 12 of 1963, 9 of 1964, 1 of 1986, 4 of 1987, 19 of 1988 and 10 of 1993).

NOTICE UNDER SECTION 6.

With reference to Public Instrument No. 55 published in Supplement No. 3 to the Gazette No. 1186 of the 8 November 2000, Notice is hereby given that the following private immovable property is required for the undertaking of the public utility mentioned therein.

The private immovable property within the Sovereign Base Area of Dhekelia, in the village of Ormidhia of Larnaca District, under and in connection with Plot No. 195 (part) of the Government Survey Plan XLI.6E1, Plot No. 243 (part) of the Government Survey Plan XLI.6W1, Plot Nos. 258 (part), 257 (part), 184 (part), 183 (part), of the Government Survey Plan XLI.6W2, Plot Nos. 208 (part), 152 (part), 153 (part), 237 (part), 161 (part), 171 (part), 170 (part), 169 (part), of the Government Survey Plan XLI.6E2, Plot Nos. 587 (part), 51 (part), 49 (part), 53 (part), 52 (part), 72 (part), 54 (part), 71 (part), 55 (part), 588 (part), 589 (part), 56 (part), 64 (part), 62 (part), 63 (part), 65 (part), 477 (part) of the Government Survey Plan XLI.14E1, Plot No. 224 (part) of the Government Survey Plan XLI.14E2.

The land area of the above immovable property comprises 11 decars and 384 square metres or thereabouts and is coloured red on the relative plans kept at the office of the Sovereign Base Areas Administration Dhekelia and dated 16 June 2000.

Any person claiming to have any right or interest in the said land, who objects to the acquisition, is required within 21 days from the date of publication of this Notice, to send me a statement of his right and interest and of the evidence thereof and of any claim made by him in respect of such right or interest.

The Administrator is willing to treat for the acquisition of the said land.

A set of plans showing the land described above is available for inspection at the office of the Sovereign Base Areas Administration Dhekelia.

Dated this 6th day of November 2000.

K. DEMETRIADES

Area Officer,

Dhekelia Sovereign Base Area.

(106/1)

No. 57

THE BURIALS ORDINANCE
(Cap.247 – Laws of Cyprus)

ORDER UNDER SECTION 2.

Whereas it has been demonstrated to him that there is insufficient space within existing burial grounds in Cyprus to bury the dead of the British community, now, in exercise of his powers under section 2 of the Burials Ordinance (Cap.247 – Laws of Cyprus), the Administrator hereby orders that an additional burial ground within the territory of the Sovereign Base Areas be provided for such purposes.

Dated this 27th day of October 2000.

By the Administrator's Command,
D.J. BONNER,
Chief Officer,
Sovereign Base Areas.

(206)

No. 58

THE IMMOVABLE PROPERTY ACQUISITION (CONTROL)
ORDINANCE 1972
(Ordinance 9 of 1972).

**CONSENT TO ACQUISITION OF IMMOVABLE PROPERTY
BY A NON-CYPRIOT UNDER SECTION 3(1).**

It having been demonstrated to him that there is insufficient space within existing burial grounds in Cyprus to bury the dead of the British community, and having made an order under section 2 of the Burials Ordinance (Cap.247 – Laws of Cyprus) for the provision of an additional burial ground within the territory of the Sovereign Base Areas, in accordance with section 3(1) of the Immovable Property Acquisition (Control) Ordinance 1972, the Administrator hereby gives consent for the acquisition of Plot No.384 of Sheet/Plan 58/5 in the Sovereign Base Area of Akrotiri by the British Cemetery Committee, a non-Cypriot or non-Cypriot corporation.

Dated this 27th day of October 2000.

By the Administrator's Command,
D.J. BONNER,
Chief Officer,
Sovereign Base Areas.

(106/1/5)



